



---

# IFMA's Risk Management Course

Student Guide



**IFMA**<sup>TM</sup>

International Facility Management Association

Empowering Facility Professionals Worldwide

# Table of Contents

## Course Introduction

Welcome

Overview

Introduction

Risk Management Competencies in FM

## Chapter 1: Risk and Risk Management

### Lesson 1: What is Risk?

Introduction

What is Risk?

Source of Risk

Risk Identification

Progress Check

Risk Identification Resources

Progress Check

### Lesson 2: Risk Factors

Introduction

Examples of Organizational Risks

Examples of Operational Risks

Examples of Environmental Risks

Progress Check

Reflection

### Lesson 3: What is Risk Management?

Risk management

Progress Check

Risk Management Process

Progress Check

Reflection

Governance and Policy

### Lesson 4: Building Risk Awareness

Reflection

Progress Check

Developing a Risk Acceptance Culture

### Summary

## Chapter 2: Risk Management Planning

Introduction

### Lesson 1: Alignment of FM Operational Risk Management Strategies

Life Cycle of Risk

### Lesson 2: Risk Management Planning

Planning Phase

Analyze Risks  
Progress Check  
Evaluate and Treat Risks  
Progress Check  
Reflection  
KPIs and KRIs as Predictors  
Progress Check  
Planning: Asset and Human Analysis

Summary

## **Chapter 3: Emergency Preparedness and Disaster Response and Recovery**

Introduction

Case Study

**Lesson 1: Emergency Preparedness**

Emergency Preparedness Concepts and Terms

Progress Check

Command and Coordination

Case Study

Progress Check

Organizing Resources

Case Study

Progress Check

Reflection

Emergency Preparedness/Response Training

Progress Check

**Lesson 2: Emergency Response Plans**

Case Study

Progress Check

Components of an Emergency Response Plan

Planning in Leased Facilities

Progress Check

Role of FM in Emergency Preparedness & Response

Progress Check

**Lesson 3: Disaster Response and Recovery**

Case Study

Progress Check

Reflection

Summary

## **Chapter 4: Business Continuity and Facility Resilience**

Introduction

**Lesson 1: Business Continuity**

Progress Check

**Lesson 2: Business Continuity Concepts and Terms**

Reflection

Progress Check

**Lesson 3: Business Continuity Plan**

Implementing the Business Continuity Plan

Progress Check

**Lesson 4: Professional Practices for Business Continuity**

Reflection

Progress Check

**Lesson 5: Facility Resilience**

Progress Check

**Summary**