

# FMP<sup>®</sup> Credential Overview and study guides



Paths for earning  
your FMP in 4, 8  
or 12 months

There's a reason the FMP is known as the must-have credential for all facility professionals...

## **Quality.**

When it comes to facility management education, serious FMs (and employers!) know that the FMP gives you the skills and knowledge you need to be effective.

It's probably why there are 16,000+ proud credential holders. **And you could be next!**

# Build confidence and your career with the world's most popular FM credential

Through IFMA's FMP credential, you'll gain the knowledge you need to establish a strong foundation in FM principles. Using IFMA's online set of resources, at the end of your training you can expect to:



## Learn best practices and run your facilities more effectively and efficiently

Leverage your FMP training to set the standard of performance in your facilities and optimize your team's productivity.



## Learn critical thinking skills essential to managing complex facilities

Refine your knowledge with a deep dive into the four fundamental subject areas of facility management.



## Gain confidence in your role as a facility manager with in-demand skills

Get the training and knowledge that shows employers you have the advanced skills and proficiency they're looking for.



## Manage your facilities more effectively and efficiently

Use your training to offer tangible, effective solutions that will positively impact your company's bottom line.

Develop the skills and certainty to solve complex on-the-job challenges.

Utilizing the tools and resources available, IFMA prepared a **sample study schedule** to complete the credential within 4, 8 or 12 months. While everyone learns at a different pace, this will serve as a **guide** for how you may be able to achieve your credential based on your preferred timeline.\*

- **Set a firm schedule of days dedicated to studying.** Block hours free from outside interruptions.
- **Go through the material and complete a quiz.** Review the materials missed on the quiz and take notes.
- Once you begin a module, **focus on completing that module before moving forward.**
- You have **three attempts to pass your final assessment.** Prior to your third attempt, spend adequate time reviewing the chapters with the most missed questions. (If you fail your third attempt, you will not be able to attempt the final assessment again for 30 days.)



Interactive Study Tools



Pre-tests, Quizzes and Case Studies



Flashcards and FM glossary




Access to Final Assessments

\*Disclaimer: This study schedule is for informational purposes only and is not intended to be a solicitation, offering or recommendation of any formal learning method. Everyone learns at a different pace and has different levels of experience. We do not make any warranties about the completeness, reliability and accuracy of this information. Any action you take upon the information provided below is strictly at your own attempt, and IFMA will not be liable for any programs not completed within the example outlines listed below.

Questions? Email [corporateconnections@ifma.org](mailto:corporateconnections@ifma.org)

# 4 Month Path to **FMP**<sup>®</sup>

MODULE **1**



Finance & Business


**STUDY SESSIONS**

**Weeks 1-3:**  
6 Chapters • 12 hours

- Week 1: Chapters 1 & 2
- Week 2: Chapters 3, 4 & 5
- Week 3: Chapter 6

**WEEK 4: FINAL ASSESSMENT**

MODULE **2**



Leadership & Strategy

**STUDY SESSIONS**

**Weeks 1-3:**  
4 Chapters • 10-12 hours

- Week 1: Chapter 1
- Week 2: Chapters 2 & begin 3
- Week 3: Chapters 3 & 4

**WEEK 4: FINAL ASSESSMENT**

MODULE **3**



Project Management

**STUDY SESSIONS**

**Weeks 1-3:**  
5 Chapters • 10-12 hours

- Week 1: Chapter 1 & begin 2
- Week 2: Chapters 2 & 3
- Week 3: Chapters 4 & 5

**WEEK 4: FINAL ASSESSMENT**

MODULE **4**



Operations & Maintenance

**STUDY SESSIONS**

**Weeks 1-3:**  
5 Chapters • 10-12 hours

- Week 1: Chapters 1 & 2
- Week 2: Chapter 3
- Week 3: Chapters 4 & 5

**WEEK 4: FINAL ASSESSMENT**



Submit your application and  
**celebrate completing the FMP!**


**Final Assessments:** Attempt the final assessment after completing the required study for each module. It is recommended that you review your results from chapter quizzes and your notes prior to beginning the final assessment to see which areas may need additional focus.

- If you do not pass your first attempt at the final assessment, you are allowed to immediately begin a second and third attempt.
- If you do not pass your third attempt, you must wait 30 days before 4<sup>th</sup> attempt.

# 8

# Month Path to **FMP**<sup>®</sup>

MODULE **1**



Finance & Business

**STUDY SESSIONS**

**MONTHS 1 & 2**  
6 Chapters • 12 hours

- Weeks 1-2: Chapters 1 & 2
- Weeks 3-5: Chapters 3, 4 & 5
- Week 6: Chapter 6

**WEEKS 7-8: FINAL ASSESSMENT**

MODULE **2**



Leadership & Strategy


**STUDY SESSIONS**

**MONTHS 3 & 4**  
4 Chapters • 10-12 hours

- Week 1: Chapter 1
- Week 2-3: Chapters 2 & 3
- Week 4: Chapters 3 & 4

**WEEKS 5-8: FINAL ASSESSMENT**

MODULE **3**



Project Management

**STUDY SESSIONS**

**MONTHS 5 & 6**  
5 Chapters • 10-12 hours

- Weeks 1-2: Chapters 1 & 2
- Week 3: Chapter 3
- Week 4-5: Chapters 4 & 5

**WEEKS 6-8: FINAL ASSESSMENT**

MODULE **4**



Operations & Maintenance

**STUDY SESSIONS**

**MONTHS 7 & 8**  
5 Chapters • 10-12 hours

- Weeks 1-2: Chapters 1 & 2
- Week 3: Chapter 3
- Week 4-5: Chapters 4 & 5

**WEEKS 6-8: FINAL ASSESSMENT**




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# 1 Year Path to **FMP**<sup>®</sup>

MODULE **1**



Finance & Business

**STUDY SESSIONS**

**MONTHS 1 - 3: 6 CHAPTERS • 12 HOURS**

- Weeks 1 - 2: Chapter 1
- Weeks 3 - 4: Chapter 2
- Week 5 - 6: Chapter 3
- Weeks 7 - 8: Chapter 4
- Weeks 9 - 10: Chapter 5
- Weeks 11 - 12: Chapter 6

**WEEK 13: FINAL ASSESSMENT**

MODULE **2**



Leadership & Strategy


**STUDY SESSIONS**

**MONTHS 4 - 6: 4 CHAPTERS • 10-12 HOURS**

- Weeks 1 - 2: Chapter 1
- Weeks 3 - 4: Chapter 2
- Weeks 5 - 6: Chapter 3
- Weeks 7 - 8: Chapters 4

**WEEKS 8-12: FINAL ASSESSMENT**

MODULE **3**



Project Management

**STUDY SESSIONS**

**MONTHS 7 - 9: 5 CHAPTERS • 10-12 HOURS**

- Weeks 1 - 2: Chapter 1
- Weeks 3 - 4: Chapter 2
- Week 5 - 6: Chapter 3
- Weeks 7 - 8: Chapter 4
- Weeks 9 - 10: Chapter 5

**WEEKS 10-12: FINAL ASSESSMENT**

MODULE **4**



Operations & Maintenance

**STUDY SESSIONS**

**MONTHS 10 - 12: 5 CHAPTERS • 10-12 HOURS**

- Weeks 1 - 2: Chapter 1
- Weeks 3 - 4: Chapter 2
- Week 5 - 6: Chapter 3
- Weeks 7 - 8: Chapter 4
- Weeks 9 - 10: Chapter 5

**WEEKS 10-12: FINAL ASSESSMENT**



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