



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available at IFMA: <http://www.ifma.org> or GSA Advantage: <http://www.gsaadvantage.gov>

**General Services Administration Federal Supply Service Mission
Oriented Business Integrated Services (MOBIS) Contract, Schedule
874**

CONTRACT NUMBER: GS-02F-0133V

PERIOD COVERED BY CONTRACT: June 15, 2009 THROUGH June 14, 2014

**International Facility Management Association
1 E. Greenway Plaza, Suite 1100
Houston, TX 77046
Phone: (713) 623-4362
Fax: (713) 623-6124
gsa_schedule@ifma.org
www.ifma.org**

**Business Size: Large
DUNS: 15-648-3562**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA AWARDED TERMS AND CONDITIONS International Facility Management Association

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price (s).

SIN 874-4: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration

SIN 874-9: Off-the-Shelf and Customizable Print, Audio, and Visual Instructional Training Devices

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Please refer to Attachment A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

Please refer to Attachment A

2. MAXIMUM ORDER:

\$1,000,000.00

3. MINIMUM ORDER:

\$100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA):

48 Contiguous States and the District of Columbia.

5. Point(s) of production (city, county, and State or foreign country).

**International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza,
Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124**

6. Discount from list prices or statement of net price.

GSA Net pricing shown in pricing tables provided – See ATTACHMENT A

7. QUANTITY DISCOUNTS.

GSA Net pricing shown in pricing tables provided – See ATTACHMENT A

8. PROMPT PAYMENT TERMS:
0%, Net 30 Days
- 9a. Government purchase cards **are accepted** at or below the micro-purchase threshold.
- 9b. Government purchase cards **are not accepted** above the micro-purchase threshold.
10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN):
None
- 11a. TIME OF DELIVERY:
Specified on task order
- 11b. EXPEDITED DELIVERY:
To be negotiated between the Contractor and the Ordering Activity
- 11c. OVERNIGHT AND 2-DAY DELIVERY:
To be negotiated between the Contractor and the Ordering Activity
- 11d. URGENT REQUIREMENTS:
To be negotiated between the Contractor and the Ordering Activity
12. F.O.B. POINT(S):
Destination
- 13a. ORDERING ADDRESS:
International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza, Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage fss.gsa.gov/schedules.
14. PAYMENT ADDRESS.
International Facility Management Association d/b/a IFMA 1 E. Greenway Plaza, Suite 1100 Houston, TX 77046 (P): 713-623-4362 (F): 713-623-6124

15. WARRANTY PROVISION.
IFMA's standard commercial warranty applies.
16. EXPORT PACKING CHARGES, IF APPLICABLE.
Not Applicable
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL).
Not accepted above the micro-purchase threshold
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).
Not Applicable
19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE).
Not Applicable
- 20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF APPLICABLE).
Not Applicable
- 20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)
Not Applicable
21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE).
Not Applicable
22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE).
Not Applicable
23. PREVENTIVE MAINTENANCE (IF APPLICABLE).
Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor s website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.

15-648-3562

26. Notification regarding registration in Central Contractor Registration (CCR) database.

CAGE CODE # 3BNW8, registration valid through January 14, 2010

27. UNCOMPENSATED OVERTIME (INDICATE IF USED):

IFMA does not offer overtime compensation to its full time employees.



IFMA provides federal facility managers with the strategies and tools required to face current and future challenges of the workplace.

Eligible Government Entity (E-mail gsa_schedule@ifma.org to request a list of eligible government entities.)

Name of Gov't Entity: _____

For IFMA Staff Only: **Approved** **Not Approved**

Payment Information

Account Manager/Purchasing/Training Coordinator **Nonmember**

IFMA Member Number: _____

Name: _____

Job Title: _____

Company: _____

Address: _____

City: _____ State/Province: _____ Zip/Mail Code: _____

Country: _____ Phone: _____

Fax: _____ E-mail: _____

Charge my: **American Express** **Diners Club** **MasterCard** **VISA** **Discover**

Account Number: _____ Expiration Date: _____

Card Member Name: _____ 3 or 4 Digit Authentication #: _____

Authorized Signature: _____

Check:


Check Number: _____

I would like to request an invoice for payment

Remit payment to: IFMA, 1 E Greenway Plaza, Ste. 1100, Houston, Texas, 77046 or FAX to 713-623-6124.

IFMA EIN#: 38-2402699

Additional Online Education Information: If you are purchasing online courses for multiple people, IFMA requires the purchaser to provide a list of contact information for all people to set-up accounts in IFMA's Online Education Portal. All online education purchases are set-up in the online education portal once payment has been rendered. These courses are self-study and progress is tracked by the user only. Confirmations containing access information and instructions on how to manage online courses are sent to the user via e-mail.

Select Item 	GSA SIN#	IFMA Online Courses	GSA Price	Quantity	Total Amount
	874-4	Finance Course Part One (Online)	\$138.15		
	874-4	Finance Course Part Two (Online)	\$138.15		
	874-4	Finance Course Part Three (Online)	\$138.15		
	874-4	Finance Course Part Four (Online)	\$138.15		
	874-4	Finance Course Part Five (Online)	\$138.15		
	874-4	Technology Course Part One (Online)	\$138.15		
	874-4	Technology Course Part Two (Online)	\$138.15		
	874-4	Technology Course Part Three (Online)	\$138.15		
	874-4	Technology Course Part Four (Online)	\$138.15		
	874-4	Real Estate Course Part One (Online)	\$138.15		
	874-4	Real Estate Course Part Two (Online)	\$138.15		
	874-4	Real Estate Course Part Three (Online)	\$138.15		
	874-4	Real Estate Course Part Four (Online)	\$138.15		
	874-4	Quality Assessment and Innovation Course Part One (Online)	\$138.15		
	874-4	Quality Assessment and Innovation Course Part Two (Online)	\$138.15		
	874-4	Quality Assessment and Innovation Course Part Three (Online)	\$138.15		
	874-4	Quality Assessment and Innovation Course Part Four (Online)	\$138.15		
	874-4	Operations and Maintenance Course Part One (Online)	\$138.15		
	874-4	Operations and Maintenance Course Part Two (Online)	\$138.15		
	874-4	Operations and Maintenance Course Part Three (Online)	\$138.15		
	874-4	Operations and Maintenance Course Part Four (Online)	\$138.15		
	874-4	Operations and Maintenance Course Part Five (Online)	\$138.15		
	874-4	Business of FM Part One (Online)	\$214.41		
	874-4	Business of FM Part Two (Online)	\$214.41		
	874-4	Business of FM Part Three (Online)	\$214.41		
	874-4	Business of FM Part Four (Online)	\$214.41		
	874-4	Business of FM Part Five (Online)	\$214.41		
	874-4	Human and Environmental Factors Course Part One (Online)	\$138.15		
	874-4	Human and Environmental Factors Course Part Two (Online)	\$138.15		
	874-4	Human and Environmental Factors Course Part Three (Online)	\$138.15		
	874-4	Human and Environmental Factors Course Part Four	\$138.15		
	874-4	Communication Course Part One (Online)	\$138.15		
	874-4	Communication Course Part Two (Online)	\$138.15		
	874-4	Communication Course Part Three (Online)	\$138.15		
	874-4	Communication Course Part Four (Online)	\$138.15		
	874-4	Planning and Project Management Course Part One (Online)	\$138.15		
	874-4	Planning and Project Management Course Part Two (Online)	\$138.15		
	874-4	Planning and Project Management Course Part Three (Online)	\$138.15		
	874-4	Planning and Project Management Course Part Four (Online)	\$138.15		
	874-4	Leadership and Management Course Part One (Online)	\$138.15		
	874-4	Leadership and Management Course Part Two (Online)	\$138.15		
	874-4	Leadership and Management Course Part Three (Online)	\$138.15		
	874-4	Leadership and Management Course Part Four (Online)	\$138.15		
	874-4	FM Sustainability: Creating Your Action Plan Part One (Online)	\$122.22		
	874-4	FM Sustainability: Creating Your Action Plan Part Two (Online)	\$122.22		
	874-4	FM Sustainability: Creating Your Action Plan Part Three (Online)	\$122.22		
	874-4	FM Sustainability: Creating Your Action Plan Part Four (Online)	\$122.22		
	874-4	CFM Practice Exam	\$75.76		

**Total
Amount
\$U.S.**

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Select Item ✓	GSA SIN#	IFMA Self-Study Courses	GSA Price Per Person	Quantity	Total Amount
	874-4	Finance and Business Essentials Course (Self-Study) –FMP	\$480.00		
	874-4	Project Management Course (Self-Study) - FMP	\$480.00		
	874-4	Leadership and Strategy Essentials Course (Self-Study) - FMP	\$480.00		
	874-4	Operations and Maintenance Course (Self-Study) - FMP	\$480.00		
	874-4	FMP Bundle – All Four Courses (Self-Study)	\$1450.00		
	874-4	*SFP Bundle E-Version (Self-Study) – SFP	\$1,545.00		
	874-4	*SFP Bundle E-Version & Hardcopy (Self-Study) - SFP	\$1,740.00		
<p>*SFP Bundle includes three courses: <i>Course 1: Strategy and Alignment for Sustainable Facility Management</i> <i>Course 2: Managing Sustainable Facilities</i> <i>Course 3: Operating Sustainable Facilities</i></p>					<p>Total Amount \$U.S.</p>

Select Item ✓	GSA SIN#	IFMA Classroom Courses	GSA Price Per Person	Quantity	Total Amount
	874-4	Project Management Course - 2 day (Classroom) - FMP	\$678.05		
	874-4	Operations & Maintenance Course - 2 day (Classroom) - FMP	\$678.05		
	874-4	Leadership and Strategy Essentials Course - 2 day (Classroom) - FMP	\$678.05		
	874-4	Finance and Business Essentials Course – 2 day (Classroom) - FMP	\$678.05		
	874-4	FM Sustainability Workshop: Creating Your Action Plan – 2 day (Classroom)	\$577.15		
	874-4	Real Estate Course – 2 day (Classroom)	\$477.71		
	874-4	Technology Course - 2 day - (Classroom)	\$477.71		
	874-4	CFM Exam Review Course - 2 day - (Classroom)	\$477.71		
					<p>Total Amount \$U.S.</p>

Select Item ✓	GSA SIN#	IFMA Certification	GSA Price	Quantity	Total Amount
	874-4	Facility Management Professional (FMP) - Application Fee <i>(All four required FMP courses must be completed before purchasing.)</i>	\$124.63		
	874-4	Certified Facility Manager (CFM) - Application Fee <i>(Must be approved by credentialing manager before purchasing)</i>	\$529.49		
	874-9	CFM Exam Review Study Set <i>(Shipping and Handling Fees Not Included)</i>	\$192.97		
					<p>Total Amount \$U.S.</p>

For more information about this GSA Schedule, please contact Jeff Johnson, Director of Government Affairs at 1-703-518-8600 or Jackie Avelar, Education Customer Service Specialist at gsa_schedule@ifma.org or 281-974-5635